

**January** Class is co-taught with ESL TEACHER IN THE CLASSROOM – SPL 4 +

**FEBRUARY** CLASS IS FOR EMPLOYEES WHO ATTEND A 4 WEEK CONTEXTUALIZED

ESL CLASS IN JANUARY - SPL 3 & Below

RETAIL ACADEMY MANAGENT TRAINING for

ENGLISH LANQUAGE LEARNERS

Attend a four week, 50 hour course through Bunker Hill Community College and advance in your professional career. During this course you will learn the principle of managing people, what it means to lead a team, how to work more efficiently and effectively, key performance indicators, principles of accounting and inventory, professional communication both oral and written, positive decision making, time management, production applications and digital concepts, and pivot tables.

The January and February Cohorts will have an ABE/ESL teacher in the class to assist students with content.

Students attending the January ESL Class must enroll in the February Retail Academy Management Training

• **Leadership**

**• Time Management**

**• Communication**

**• Managing People**

**• KPI**

**• Production Applications**

**• Accounting**

**• Planning**

**• Decision Making**

**ESL CLASSES**

**48 hours of intesnsive English contexualized for entrance into Retail Academy Management Training**

Classes will be held Monday thru Thursday from 3:30 pm to 8:30 pm at Bunker Hill Community College.

A $550 stipend will be given to each graduate after the successful completion of the Retail Academy.

A $480 stipend will be give to each student successfully completing ESL classes and upon enrollment in the Retail Academy.

Financial Literacy and Understanding Benefits will be offered as an additional bonus.

FOR MORE INFORMATION PLEASE CONTACT

CYNDY CHAPIN @ 617-208-9140

INTAKE & ASSESSMENT WILL BE

COMPLETED AT

Metro North Workforce Board

186 Alewife Brook Parkway, S-216

Cambridge, MA 02138

IN THE FRESH POND MALL

